

HIGH RIDGE VILLAGE HOMEOWNERS' ASSOCIATION, INC.
Architectural Review Application

Name _____ Date: _____

Property Address _____

Phone (Home) _____ (Cell) _____ Email _____

In accordance with the Declaration of Covenants, Conditions and Restrictions and the Association's Rules and Regulations, I hereby request your consent to make the following changes, alterations, renovations and/or additions to my property listed above:

- Fence Swimming Pool Shed Screen Enclosure (front or rear of home)
 Patio Addition Exterior Paint Landscaping Other _____

Description: _____

Attach copies of the lot survey or lot site plan, which shows the location(s) of the proposed change(s), alteration(s), renovation(s) or addition(s). Attach drawings or blueprints of your plan(s). Attach color samples, if applicable. Attach photos, if applicable. Owner is responsible to contact 811 locates to insure no utilities are affected by digging and clearance must be provided with application.

****Note** Applications submitted without copies of the survey, drawing or blueprint or color sample will be considered incomplete. If an application is incomplete, it may delay your approval/review time.**

I/We hereby understand and agree to the following conditions:

1. **NO WORK WILL BEGIN UNTIL WRITTEN APPROVAL IS RECEIVED FROM THE ASSOCIATION.**
2. All work will be done expeditiously once commenced and will be done in a good workmanlike manner by a licensed/insured contractor or myself. **(Insurance certificate and copy of license must be provided by contractor).**
3. All work will be performed at a time and in a manner to minimize interference and inconvenience to other residents and within the hours of 7 a.m.-7 p.m.
4. I/We assume all liability and will be responsible for all damage to other lots and/or common area or injury, which may result from the performance of this work.
5. I/We will be responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.
6. I/We am/are responsible for complying with and will comply with, all applicable federal, state and local laws, codes, regulations and requirements in connection with this work and I/we will obtain any necessary governmental permits and approval for the work if required.
7. Upon receipt, Executive Management & Leasing will forward the ARB Application to the Association. Decision by the Association may take up to 2 weeks. I/we will be notified in writing when the application is approved or denied, or if other documentation or information is required.

ALL HOMEOWNERS ARE RESPONSIBLE TO FOLLOW THE RULES AND GUIDELINES OF THE ASSOCIATION WHEN MAKING ANY ARCHITECTURAL MODIFICATIONS/ADDITIONS/REVISIONS.

Signature of Owner(s) _____ Date _____

THIS APPLICATION IS HEREBY: APPROVED NOT APPROVED FOR FOLLOWING REASONS

DATED _____ Signature _____